



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF BUSIA
COUNTY PUBLIC SERVICE BOARD
P.O. BOX 1103 – 50400



ADVERTISEMENT

Pursuant to Article 235(1)(b) of the Constitution of Kenya 2010 and Section 59(1)(b) of the County Governments Act, 2012; the County Public Service Board of Busia invites applications from suitable and qualified persons to fill vacant position in the County Government of Busia on a **Permanent and Pensionable** terms as follows:

NO	CADRE	J/G	NO OF POSTS	ADVERT NO
1.	Driver III	D	2	CPSB/19/2026

1. DRIVER III, JOB GROUP 'D' – ONE (1) POSITION, ADVERT NO: CPSB/19/2026

Duties and responsibilities

- Driving a motor vehicle as authorized;
- Carrying out routine checks on the vehicle's cooling, oil, electrical and brake systems, tyre pressure, etc.; detecting and reporting malfunctioning of vehicle systems
- Maintenance of work tickets for vehicles assigned;
- Ensuring security and safety for the vehicle on and off the road; safety of the passengers and/or goods therein; and
- Maintaining cleanliness of the vehicle.

Requirements for appointment

For appointment, one must possess the following:

- Kenya Certificate of Secondary Education mean grade D plain or its equivalent qualification from a recognized Institution;
- A valid driving license free from any current endorsement(s) for class(es) of vehicle(s) an officer is required to drive;
- Attended a First-Aid Certificate Course lasting not less than one (1) week at St. John Ambulance or Kenya Institute of Highway and Building Technology (KIHBT) or any other recognized Institution;
- Passed Suitability Test for Driver Grade III;
- Passed Practical Test for Drivers conducted by the respective Ministry/Department;
- A valid Certificate of Good Conduct from the Kenya Police; and
- At least two (2) years driving experience.



Mandatory Additional requirements

All applicants are expected to attach copies of the following documents:

- i) KRA Tax compliance certificate
- ii) Clearance from HELB
- iii) Clearance from the Ethics and Anti-Corruption Commission (EACC)
- iv) Certificate of Good Conduct
- v) CRB clearance certificate

HOW TO APPLY:

All applicants should submit their application letter together with copies of their detailed curriculum vitae with names, address and telephone contacts, academic and professional certificates, testimonials, national identity cards and any other supporting documents to **the County Public Service Board – PORT VICTORIA PLAZA on or before 10th September, 2026 at 5.00 p.m.**



Applications should be addressed to:

**The Secretary/CEO,
County Public Service Board,
County Government of Busia,
P.O Box 1103- 50400,
Busia.**

The County Government of Busia is an equal opportunity employer, women, youth, and people living with disabilities are encouraged to apply.

ALL FORMS OF CANVASSING WILL LEAD TO AUTOMATIC DISQUALIFICATION.